



Laich-Kwil-Tach Treaty Society
205B-2005 Eagle Drive
Campbell River, B.C.
V9H 1V8
Tel: (250) 287-9460
FAX: (250) 287-9469

Summer Student Job Posting



Now Accepting Applications for Treaty Office Worker

Qualifications:

- Excellent communication skills
- Punctual, organized, reliable and mature
- Able to work independently
- Advanced computer skills

Primary Job Responsibilities:

- Provide support to staff at community events
- Provide support for communications projects
- Filing
- Scan and file documents
- Ability to work 35 hrs per week through July and August

Age limit: 15-30 and must be returning to school in September.

If you are interested in the position please submit your resume and cover letter to the Treaty Office or email to info@LKTS.ca by June 20, 2019 at 4:00.